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Seat No.

## B.B.A. (Part - III) (Semester - V) Examination, April - 2016 FOUNDATION OF HUMAN SKILLS (Paper - I)

Sub. Code: 43956

Day and Date: Thursday, 28 - 04 - 2016

Total Marks: 40

Time: 03.00 p.m. to 05.00 p.m.

Instructions: 1) All questions are compulsory.

2) Figers to the right indicate full marks.

Q1) What are Human Skills? Explain different types of Human Skills. [14]

Define the term Values. Explain the five universal values

Q2) Write Short Answers (Any two):

 $[2 \times 8 = 16]$ 

- a) What is Journey of Self Discovery? How the strength and weaknesses can be analyzed?
- b) Define learning. Explain the term Learning through reinforcement.
- c) What is communication? Explain the characteristics of communication.
- d) What are basic abilities? Explain different abilities with an example.
- Q3) Write short notes on (Any two):

 $[2 \times 5 = 10]$ 

- a) Importance of Human values.
- b) Johari Window.
- c) Learning through feedback and experience.
- d) Preparation before facing an interview.